

# SNAPSHOT

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# **GETTING TO KNOW THE SUITE – SOME KEY FAQs**

In this last in the series of this Insights, we tackle the weighty subject of the past, present and future – and why comprehensive detail and accuracy is key to avoiding a headache for all involved.

# **Works Information (the future!) v Site Information (past and present!)**

The Works Information should be a complete and precise statement of what is required from the project delivery stage (the future). It comprises all the drawings, specifications, site rules, constraints, and restrictions which apply to the works. It is vital for a successful project that the Works Information is accurate and comprehensive. Site Information describes the past and present conditions of the Site.

The Site Information comprises available data relating to the location of the works and may include things such as:

- **Site investigation and test records (including borehole data, environmental surveys etc. etc.)**
- **Reports obtained by the Employer (Client) concerning the Site and its surroundings**
- **References to publicly available information about the Site and its surroundings**
- **Information about plant and services (live and abandoned) below ground on the Site**

# Accepting Defects... a compensation event?

Either the Contractor or the Project Manager may propose to the other that the Works Information / Scope is changed so that notified Defects are accepted and remain uncorrected. If following receipt of the Contractor's quotation for a reduction in the Prices and/or the Completion Date, the Project Manager (and the Employer / Client) is willing to accept the quotation then an instruction to change the Works Information / Scope, the Prices and the Completion Date is provided.

This process doesn't however allow for the Project Manager to make their own assessment (in contrast to a compensation event). In such cases, the procedure shouldn't be instigated unless the quotation is acceptable.

